

Canterbury Village Homeowners Association, Inc.

IMPORTANT INFORMATION FOR ACC REQUESTS

The accompanying application form must be completed and signed by the owner(s) of the property. Please review the Declaration of Covenants, Conditions, and Restrictions for a complete description of your responsibilities regarding Architectural Control requirements and submittals.

Please return the application **and necessary accompanying documentation**, if any, to Canterbury Village Homeowners Association, Inc. c/o Greenacre Properties, Inc. 4131 Gunn Highway, Tampa, FL 33618, Phone 813-600-1100 ext 115, fax 813-963-1326

For pool installations and building additions, please remember to include the following: \$500.00 cashier's check made payable to Canterbury Village HOA, your marked plot survey and copy of contractor's contract.

The Canterbury Village ACC will act upon your application at their next scheduled meeting. All Canterbury Village ACC meetings are scheduled the week prior to the Canterbury Village Board of Directors meetings, which are scheduled the second Thursday of the month. **Your application must be received at Greenacre Properties (4131 Gunn Highway, Tampa, Fl 33618) by the end of the last business day of the previous month before the next scheduled Canterbury Village ACC meeting in order for it to be reviewed.** The Canterbury Village ACC will review each request and recommend that the Canterbury Village Board of Directors and Eagles Master Association ACC approve, deny, or request additional information from the homeowner.

Under no circumstances is any exterior alteration/addition to begin without proper written approval. The Canterbury Village ACC, Canterbury Village Board of Directors, and Eagles Master Association ACC has up to thirty (30) days after submission of your request to respond. If you have any questions, please contact your property manager at the phone number shown on the top of the application.

Thank you for your cooperation,

Canterbury Village Homeowners Association
Board of Directors

CANTERBURY VILLAGE HOMEOWNERS ASSOCIATION, INC.

C/O Greenacre Properties, Inc. 4131 Gunn Highway, Tampa, FL 33618

TEL 813-600-1100 * FAX 813-963-1326

Owner Printed Name _____ Date _____

Street Address _____ Phone _____ Cel/Work Phone _____

The undersigned owner seeks Approval of the following Exterior addition/alteration from the Canterbury Village ACC, Canterbury Village Board of Directors, & Eagles Master ACC (**1 request per Form please**):

Must Include:

- 1) Lot Survey- showing location of modification, setbacks, landscaping, etc. on plat
- 2) New Structure- Plans enclosed including lot survey, landscaping plan, exterior materials, & colors
- 3) Paint- Colors must be attached to this request. Bright colors may require sample on home.
- 4) **Pool installations** (Pool request **must** include a 2nd ACC Request for screen enclosure at same time) and/or building additions: **\$500.00 cashier's check**, signed Major Construction Resolution, & copy of contractor's contract.

Upon signing this request, the homeowner understands that the Canterbury Village Architectural Control Committee (ACC) functions only to recommend to the Canterbury Village Board of Directors & Eagles Master Association ACC the acceptability of the appearance of changes to the building exterior, the community or land. There is no intention, expressed or implied, to approve or disapprove any equipment, its function, or contractor or sub-contractor, or to make any representation that it meets applicable county codes or permitting requirements. The undersigned property owner hereby acknowledges and agrees that the undersigned shall be solely responsible for determining whether the improvements, alterations, or additions described herein comply with applicable laws, rules & regulations, codes & ordinances; including, without limitation, zoning ordinances, subdivision regulations, and building codes. The Canterbury Village Board of Directors, Eagles Master Association ACC, Canterbury Village ACC, or their agents shall have no liability or obligation to determine whether such improvements, alterations, and additions comply with any such laws, rules, regulations, codes or ordinances. The homeowner also accepts all responsibility for the maintenance of operation and/or appearance of any installation, change or addition and required permits. The homeowner holds harmless Canterbury Village Homeowners Association, Inc. & Eagles Master Association, Inc. for any accidents or damages caused by any hired contractors or the homeowner. All work specified on this request must be completed within 6 months of approval date. ***I agree not to begin work on improvements until I am notified in writing of the approval of the Canterbury Village ACC, Eagles Master Association ACC, & Canterbury Village Board of Directors. Please be advised that this approval process may take up to 30 days from date of receipt by the Eagles Master Association, and requires both Canterbury Village ACC, and Canterbury Village Board of Directors.***

Date _____ Signature of owner _____

Recommendation of Canterbury Village ACC:

_____ Approved _____ Approved Contingent On: _____

_____ Denied for the following reason: _____

_____ Date _____ Signature _____ Print Name _____

_____ Date _____ Signature _____ Print Name _____

Canterbury Village Board of Directors: _____ Approved _____ Denied

_____ Date _____ Signature _____ Print Name _____

Eagles Master Association ACC: _____ Approved _____ Denied

_____ Date _____ Signature _____ Print Name _____

_____ Dte Rcvd:GPI _____ Dte Rcvd:ACC _____ Dte Rcvd:CV _____ Dte Rcvd:EMA _____ Dte Mld:H/O