

ST. ANDREWS HOMEOWNER'S ASSOCIATION INC
MINUTES OF THE ANNUAL MEETING
Held January 20, 2004, at 7:00pm at The Eagles Golf Club

Adrienne Sundheim **called the meeting to order** and welcomed all attendees at 7.00pm

Roll Call of the Board of Directors established a quorum of the Board of Directors:
Present: Adrienne Sundheim (President), Paul Frappollo (Vice-President), Jim Harris
(Secretary) and Jack Butterworth (Committee Chair);
Absent with apologies: Ralph Galera (Treasurer)

After allowing the attending homeowners to call on neighbors Adrienne Sundheim confirmed the 30% quorum requirement for the Annual Meeting to proceed at 7:35pm. Proxies were checked and certified and the record reflects that 30 homeowners in person and 53 by proxy attended (83 of 269 total closed homes).

An Affidavit of Notice was prepared by the Property Group affirming mailing of Meeting Notice/Proxy/Nomination Form, Assessment Coupons, Adopted 2004 Budget, directory and notice regarding exterior projects to all homeowners on record on December 29 2003.

By motion Paul Frappollo/seconded by Jack Butterworth the Minutes of the previous Annual Meeting held January 22, 2003, were approved unopposed.

ELECTION

Paul Frappollo, as Nominating Committee Chair, presented the slate of Directors: Ralph Galera, David Luchina and James (Jimmy) Stewart. The Committee acknowledged receipt of a late application submitted by Mr. Raghupathy Sarma.

Adrienne Sundheim called for nominations from the floor and only one, namely Mr. Sarma, was received.

By motion Paul Frappollo/seconded by Jim Harris and carried unopposed nominations from the floor were closed.

All nominees, except Ralph Galera, had an opportunity to introduce themselves.

Voting Members expressed their wish to have the slate of nominees and bios made available to them by newsletter/website prior to future election meetings.

After allowing time for homeowners to question the nominees the Election took place for two new Board Members by ballot.

During vote tallying open discussion took place in the form of questions to the Board which involved the following topics:-

Speeding
Mailboxes and posts
Drainage easement
Fencing

St Andrews 2004 Annual Meeting Minutes contd from page 1

Pick-up trucks
Committee volunteers
County fence along Patterson Road
Paving condition around manhole covers
Easement trees
Street light on Patterson
Association attorney
Cell Tower
Golf Course sale rumor

Two volunteers assisted with the tallying of the ballots and results reflected the successful nominees as David Luchina and James Stewart.

David Luchina and Jimmy Stewart were welcomed “a-board” and Jim Harris was formally thanked for his service.

Adrienne Sundheim thanked everyone for attending and for their patience and after encouraging volunteers to join one of the committees, namely Architectural Control, Newsletter, Welcome/Social and Landscaping the meeting was duly adjourned at 8:45pm

Minutes were prepared by Leigh Slement (Property Manager)
02/05/04

**ST. ANDREWS HOMEOWNERS ASSOCIATION
BOARD OF DIRECTORS MINUTES**

First 2004 Board of Directors Meeting
January 20, 2004 at the Eagles Club House
(Convened after Annual Meeting)

The Board of Directors reconvened to appoint Officers
The First Meeting of the 2004 Board of Directors was called to order at 8.50pm and chaired by Leigh Slement

A motion was made by Paul Frappollo/seconded by Jack Butterworth and carried unanimously to nominate **Adrienne Sundheim as President**. Adrienne accepted if Paul Frappollo was Vice-President;

A motion was made by Adrienne Sundheim/seconded by David Luchina and carried unanimously to nominate **Paul Frappollo as Vice President**;

A motion was made by Jack Butterworth/seconded by Paul Frappollo and carried unanimously to nominate **David Luchina as Treasurer**;

A motion was made by Paul Frappollo/seconded by Adrienne Sundheim and carried unanimously to nominate **Jimmy Stewart as Secretary**;

A motion was made by Adrienne Sundheim/seconded by David Luchina and carried unanimously to nominate **Jack Butterworth as Committee Chair Director**.

The terms of office for the record are as follows:-
David Luchina & Jimmy Stewart to serve 3-year terms;
Adrienne Sundheim 2-year term remaining;
Paul Frappollo & Jack Butterworth 1-year term remaining.

St. Andrews meetings would be scheduled for the 3rd Tuesday of a Meeting Month commencing February 17, 2004 at 6:30pm.

Jack Butterworth requested that Jimmy Stewart remain on the newsletter committee and assist with a committee volunteer replacement.

Leigh presented the Board with an inspection report and it was determined to address only the serious and mildew issues thereon reflected.

Homeowner 12402 Maidstone Ct discussed denied trim color with Board and they agreed that they were prepared to site inspect but that alternatives should be offered.

The meeting was motioned to adjourn at 9:15pm
Minutes were prepared by Leigh Slement (Property Manager) – February 5, 2004